

## POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Environment and Community Panel		
DATE:	4 June 2024		
TITLE:	Councillor Community Grant Scheme		
TYPE OF REPORT:	Monitoring		
PORTFOLIO(S):	Leader of the Council		
REPORT AUTHOR:	Honor Howell Corporate Governance Manager/Assistant to the Chief Executive		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

### **REPORT SUMMARY/COVER PAGE**

<b>PURPOSE OF REPORT/SUMMARY:</b>
On 9 September 2021, Council agreed to create a Councillor Community Grant Scheme to run consecutively during 2021-2022 and 2022-2023 to support local projects and activities that will have a positive impact throughout the borough. Cabinet agreed on 1 August 2023, to extend the scheme for 2023-2024 under the current policy and conditions.
<b>KEY ISSUES:</b>
To support members, give practical financial assistance to schemes in their constituencies which will benefit the community as well as contribute to the council's overall vision and corporate strategy.
<b>OPTIONS CONSIDERED:</b>
The Environment and Community Panel is asked to review the delivery of the scheme for 2023-2024.
<b>RECOMMENDATIONS:</b>
The Environment and Community Panel to note the report.
<b>REASONS FOR RECOMMENDATIONS:</b>
That Councillors acknowledge the projects and associated benefits of the Councillor Community Grant Scheme and how it has provided valuable funding for their communities.

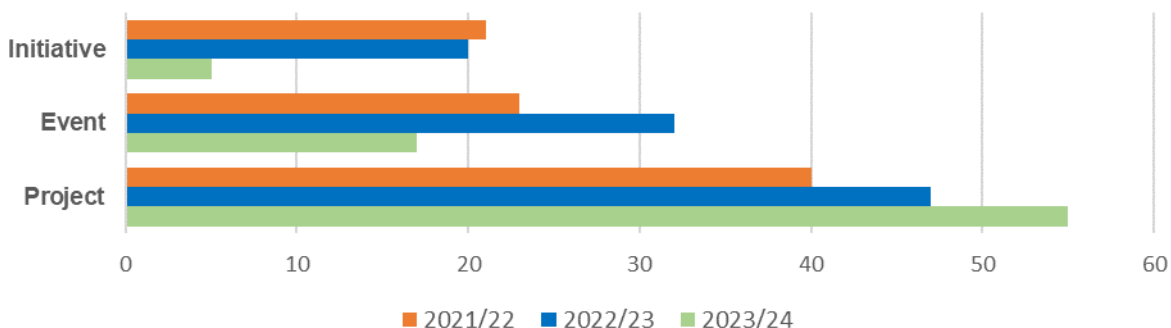
**1. Introduction**

- 1.1 The Councillor Community Grant Scheme was introduced with the aim of funding community projects, events and initiatives to deliver better outcomes for residents in the borough as well as contributing to the achievement of the priorities of the Corporate Strategy.
- 1.2 Each ward councillor has a budget of £1,000pa to assist their constituents with funding for projects which meets the criteria of the scheme.
- 1.3 Training on the scheme was offered to newly elected members to set out their roles and responsibilities, including issues to consider when awarding funding, transparency, data protection and signposting to other funding support options.

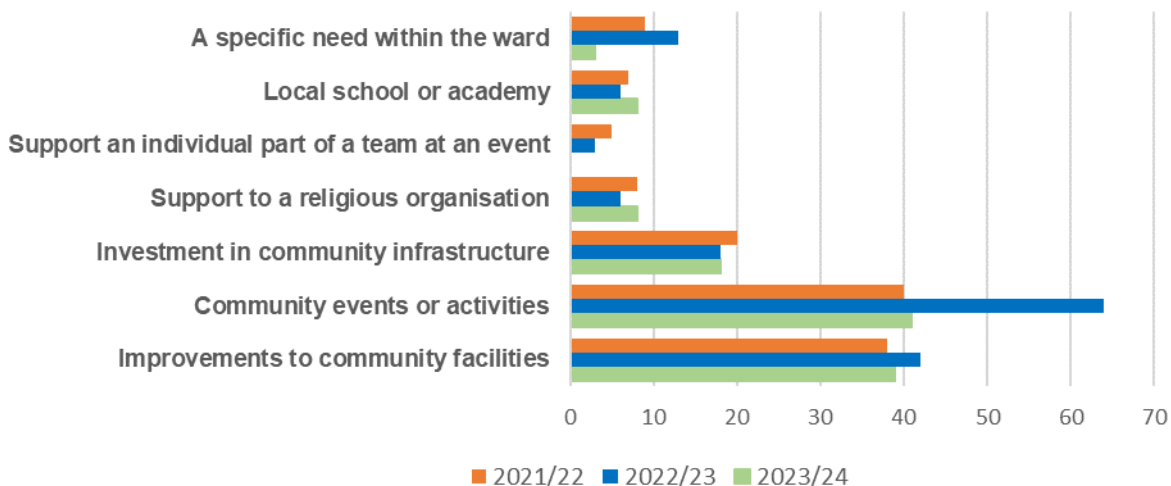
**2. 2023-2024 overview and achievements**

2.1 In 2023-2024 councillors awarded funding to 77 local groups and organisations for projects, initiatives and events amounting to £42,756.67, all grants are listed in Appendix A. Community projects continues to be the most popular grant request, with the number of event requests reducing compared to 2022-2023 when the local community enjoyed celebrating the Queen’s Jubilee and King’s Coronation.

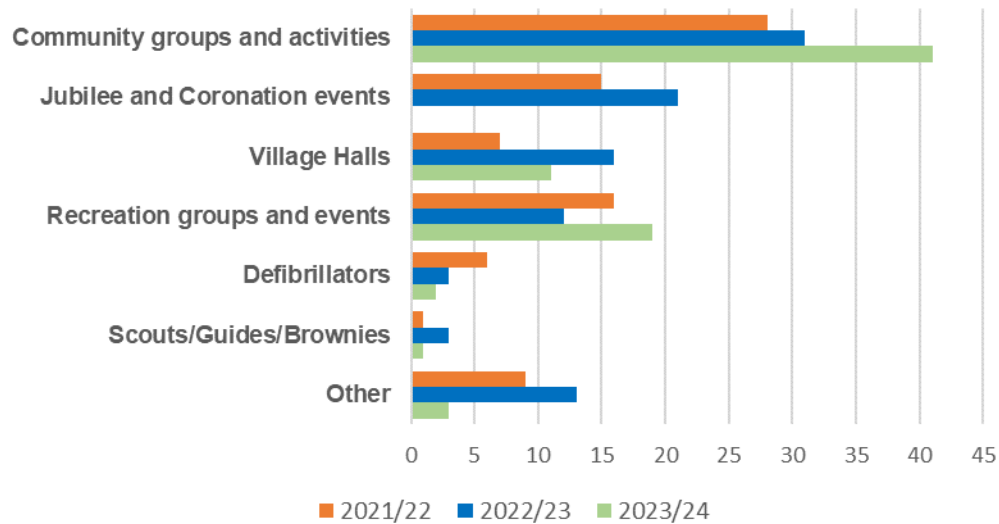
**2.2 The number of Projects / Events / Initiatives awarded funding**



**2.3 The criteria met by each grant was decided by members with some grants meeting multiple criteria**



## 2.4 A breakdown of the key community themes awarded grant funding



## 3. Issues for the panel to consider

3.1 The Environment and Community Panel is asked to review the delivery of the scheme for 2023-2024.

## 4. Corporate priorities

4.1 The Councillor Community Grant Scheme contributes to the following priorities within the Corporate Strategy:

- Protect our environment
- Support our communities

## 5. Financial implications

5.1 Of the £55,000 2023-2024 budget, £42,756.67 was allocated with the remaining £12,243.33 being transferred back to the council's general reserves.

5.2 Full consideration from Cabinet has enabled the funding to be built into the revenue budget until 2026-2027.

## 6. Any other implications/risks

6.1 None.

## 7. Equal opportunity considerations

7.1 A pre-screening equality impact assessment was completed when the policy was agreed at Cabinet on 3 August 2021. This assessment was positive across all criteria.

## 8. Environmental considerations

8.1 None.

**9. Consultation**

9.1 Management Team and Council Leader

**10. Conclusion**

10.1 The Environment and Community Panel to review and note the report.

**11. Background papers**

- Cabinet report 3 August 2021
- Cabinet report 1 August 2023

**2023-2024 Councillor Community Grant**

Appendix A

<b>Applicant</b>	<b>Item requested</b>	<b>Ward</b>	<b>Funding provided</b>
Shouldham Bowls & Social Club	Improve facilities for people with disabilities to attend the Community Friendship Club	Airfield	£200
Fincham Memorial Hall and Playing Fields	User friendly seating for the old or infirm users of the hall	Airfield	£863
West Norfolk Riding for the Disabled -The Magpie Centre	Purchase magnetic boots, massage pads, turnout rugs and a hay steamer for the care of the horses and ponies.	Airfield	£900
The Little School of Needle Craft Free Community Craft Group	Provide free after school clubs to teach 7-17 year olds new skills to reuse, recycle and repurpose old garments	Bircham with Rudhams	£150
Bircham in Bloom	Planting schemes for various parts of the village to enhance the village environment, encourage wildlife and promote social amenity	Bircham with Rudhams	£250
Rudhams and District Village Hall	Replacement of kitchen windows	Bircham with Rudhams	£450
Titchwell and Choseley Parochial Church Council	Purchase and install a teak bench	Brancaster	£800
Clenchwarton Parochial Church Council	Construction of wooden plinth to improve access for community events	Clenchwarton	£1,000
West Dereham Village Hall	Replacement of kitchen equipment	Denver	£500
Dersingham Day Centre	Easter lunch for elderly residents	Dersingham	£250
Dersingham Tennis Club	Cleaning and repainting of tennis court	Dersingham	£1,000
Ingoldisthorpe Sports and Social Club	Costs towards detailed plans and estimates to undertake the enhancements and improvements to the sports pavilion	Dersingham	£750
Melody Allsorts of Downham	Funding to help with rehearsal space and props for panto	Downham Old Town, East Downham & South Downham	£750
Melody Allsorts of Downham	Support residents with visible and invisible disabilities to participate in amateur dramatic workshops and performing in a musical	East Downham	£630.25
Emneth Central Hall Management Committee	Replacement of radiators	Emneth with Outwell	£1,000
Outwell Playing Field and Village Hall Committee	Purchase two seat benches	Emneth with Outwell	£500
St Faiths Church Gaywood	Setting up and running costs for a weekly youth group	Fairstead	£1722.50
Feltwell Community Group	Two defibrillators	Feltwell	£1,000
Southery Village Hall	Replacement of radiators	Feltwell	£1,000
Hudson Fen Leisure Ltd	Renewal of play area equipment	Gayton and Grimston	£1,000
Parents Committee at Howard Junior School	Contribution towards a selection box for each child	Gaywood Clock	£100
Parents Committee at Howard Junior School	Provide toothbrush and toothpaste to all pupils	Gaywood Clock	£519.90
King's Oak Academy	Provide toothbrush and toothpaste to all pupils	Gaywood Clock	£121.60
King's Lynn Church of the Nazarene craft group	Wool to make blankets for Ukraine and the local cat sanctuary	Gaywood North Bank	£200

<b>Applicant</b>	<b>Item requested</b>	<b>Ward</b>	<b>Funding provided</b>
King's Lynn Child Contact Centre	Provide equipment and a suitable area for parents to read books with their children.	Gaywood North Bank	£600
Little Miracles	Provide refreshments and craft supplies for Easter event	Gaywood North Bank	£150
Hanseatic Union	Childrens Easter Activity Event	Gaywood North Bank	£400
8:56 Foundation	Provision of wellbeing booklets to support men's mental health at events around West Norfolk	Heacham	£254.50
West Norfolk Singers	To help with rehearsal costs, insurance and copyright music	Heacham	£200
Heacham in Bloom	Create a sustainable raised flower bed featuring an antique plough	Heacham	£350
Sedgeford Village Hall	Relocation of school bell within the community and replacement bench in the play area	Heacham	£1,000
Little Lights	Storage containers	Hunstanton	£240
Castle Acre Playing Field Association	Purchase of Tennis rackets and Pickleball rackets for villagers to use on newly completed MUGA.	Massingham with Castle Acre	£500
Harpley Village Hall	Replace window frames, fascias, upgrade lighting to LED and measuring equipment for monitoring heating oil levels	Massingham with Castle Acre	£400
Castle Acre Coronation Bowls Club	Soft mats for the end ditches	Massingham with Castle Acre	£100
Penny Black	Christmas vegetable boxes for senior residents	Methwold	£100
Methwold History Group	Purchase a computer, scanner and photocopier	Methwold	£500
Methwold Times parish magazine	Support with increased cost of printing	Methwold	£250
Swan Youth Project	Creation of a breakout room and safe space to support mental health and family support meetings	North Downham	£500
Downham Market Macular Society	Provide information, activities and speakers for those with sight loss due to macular disease	North Downham	£500
The Beacon Church community cafe	Purchase a printer and cartridges	North Lynn	£781.64
North Lynn Food Hub	Set up a hub with discounted food, toiletries and cleaning products	North Lynn	£1,000
St Marys Church	Provide free Christmas events including illumination and light show	Snettisham	£500
Snettisham Events Committee	Provide Christmas lunch to Snettisham pensioners	Snettisham	£250
Snettisham Wednesday Activities Get-together	Transport costs for residents with mobility issues	Snettisham	£250
Downham Dementia	Gazebo, flag and outdoor furniture to use when attending events	South Downham	£750
Alive West Norfolk	South Lynn Holiday Clubs (3 days) provide coaching, food and marketing	South and West Lynn	£840
West Lynn Action Group	Purchase a litter bin	South and West Lynn	£400
King's Lynn & West Norfolk Pride	Contribution towards the free annual event for the residents of the borough	Springwood & St Margarets with St Nicholas	£1,000

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King's Lynn Men's Shed	Installation of a defibrillator and improvements to heating system	St Margarets with St Nicholas	£1,500
St Clements High School	Young carers events	Terrington	£1,000
Linnets in the Community	Purchase community t-shirts for volunteers representing the charity at local events	The Woottons	£200
West Norfolk Autism Group	Support spring events being held for the group	The Woottons	£200
Priory Rotary Club	Erection of a plaque to mark the planting of trees in South Wootton	The Woottons	£165
Wootton Park Association	Contribution to the Picnic in the Park event	The Woottons	£800
AFC Football Club, Wiggshall	Purchase a new lawn mower	Tilney, Mershe Lande and Wiggshall	£1,000
Wiggshall St Mary Magdalen Village Hall	Planting of woodland on a disused recreational area	Tilney, Mershe Lande and Wiggshall	£800
Three Holes Village Hall & Playing Field	Replacement of two cooker hoods to comply with H&S standards	Upwell & Delph	£300
The Welney Coffee Social	Purchase of a hot water boiler to support the Coffee Social	Upwell & Delph	£600
Barroway Drove Village Hall	Place a bench, plaque and planters at the area where the time capsule was buried at the Platinum Jubilee	Upwell & Delph	£250
Wimbotsham Recreation Ground Committee	Provide a Christmas tree on Wimbotsham village green, mince pies and soft drinks	Upwell & Delph	£250
Lakes End Village Hall	Repairs to roof and ceiling of the village hall	Upwell & Delph	£300
Upwell Playing Field Committee	Redecoration of changing rooms	Upwell & Delph	£300
Walpole St Peter Parish Hall	Host a bacon bap morning on 28/10/23 and a cream tea on 1/12/23 with a display of village archives to give villagers an opportunity to say goodbye to the hall which is being rebuilt after 100 years	Walsoken, West Walton & Walpole	£250
Ingleborough Care Farm	Purchase a pre-assembled access slope to provide disabled access to the static caravan at the care farm in West Walton.	Walsoken, West Walton & Walpole	£350
Walpole Parish Foundation and Recreation Trust	Purchase of bingo machine, PA system, tea urn and 5 tables	Walsoken, West Walton & Walpole	£350
13 <sup>th</sup> Walpole Scout Group	Sleepover at Sealife Centre	Walsoken, West Walton & Walpole	£600
Watlington Football Club	New kit for girls team	Watlington	£500
Watlington Short Mat Bowls	Replacement of short mat bowls carpets	Watlington	£500
West Norfolk Lawn Tennis Club	Resurfacing of tennis courts with artificial grass.	West Winch	£2,000
Wereham Village Hall	Purchase and install a CCTV camera for the Community Room to enhance security in support of the establishment of a Community Computer Scheme at the Village Hall, providing free training in computer skills for the residents	Wissey	£200
Stoke Ferry and District History Group	To provide laminated maps, documents and photographs	Wissey	£200

<b>Applicant</b>	<b>Item requested</b>	<b>Ward</b>	<b>Funding provided</b>
Stoke Ferry Community Enterprise Ltd	Banners to advertise community café	Wissey	£200
The Hole in the Green Gang	A gabion bench seat that will double up as a bug hotel	Wissey	£200
Stoke Ferry Village Hall	New village hall sign	Wissey	£200
St Faiths Church, Gaywood	Provide traffic management/road closure and security for the Remembrance parade in Gaywood	Fairstead, Gaywood Chase, Gaywood Clock, Gaywood North Bank, Springwood	£1,110
West Norfolk Young Carers	To provide a Halloween party for 60 Young Carers in West Norfolk. To hire a venue, provide a disco, games, a tuck shop, a pumpkin carving station and buffet.	Bircham with Rudhams, Downham Old Town, East Downham, Gaywood Chase, Gaywood Clock, North Lynn, South and West Lynn, Springwood	£958